




Questionnaire for the 2023/24 Employment and Earnings Survey

CONFIDENTIAL	
 United Republic of Tanzania 2023/24 EMPLOYMENT AND EARNINGS SURVEY	
This information is collected under the Statistics Act No 9 of 2007 THIS INFORMATION IS STRICTLY CONFIDENTIAL AND IS TO BE USED FOR STATISTICAL PURPOSES ONLY.	
SECTION A: IDENTIFICATION OF THE ESTABLISHMENT	
<p>1. REGION:..... <input type="text" value="CODES"/></p> <p>2. DISTRICT:..... <input type="text"/></p> <p>3. WARD/SHEHIA:..... <input type="text"/></p> <p>4. VILLAGE/STREET:..... <input type="text"/></p> <p>5. NAME OF ESTABLISHMENT:..... <input type="text"/></p> <p>6. NAME OF MINISTRY/COMPANY:..... <input type="text"/></p> <p>7. NAME OF ENUMERATOR:..... <input type="text"/></p> <p>8. PHONE NO OF ENUMERATOR:..... <input type="text"/></p> <p>9. STATUS OF ESTABLISHMENT:</p> <p>No Changes of the Establishment.....1 <input type="checkbox"/></p> <p>Establishment Change the Main Activity (Specify new Activity)2 <input type="checkbox"/></p> <p>Establishment Sold/ Change name (Specify new name and address).....3 <input type="checkbox"/></p> <p>Temporary closed of the Establishment.....4 <input type="checkbox"/></p> <p>Permanent closed of the Establishment5 <input type="checkbox"/></p> <p style="text-align: right;">} End of the interview</p>	<p>10: ADDRESS OF ESTABLISHMENT</p> <p>10.1: Post Office Box Number & Location (e.g 465 Njombe).....</p> <p>10.2: TELEPHONE/MOBILE PHONE.....</p> <p>10.3: FAX.....</p> <p>10.4: EMAIL.....</p>
 	

SECTION B: INFORMATION OF THE ESTABLISHMENT						
1. Total number of Employees by Type of Contract, Age Group and Sex as of 30th June 2024.						
Type of contract	Age 15 - 35			Age 36 and above		
	Male	Female	Total	Male	Female	Total
Permanent Contract						
Temporary Contract (Specific task or Fixed term)						
Casual workers						
Total						
2. Total Number of Employees Working in the Government Strategic Projects from July 2022 to June 2024						
Male Employees	<input type="text"/>					
Female Employees	<input type="text"/>					
Total Employees	<input type="text"/>					
3. Total Number of Employees With Disability by Type of Employment Contract, Age Group and Sex as of 30th June 2024						
Type of Employment Contract	Age 15 - 35			Age 36 and above		
	Male	Female	Total	Male	Female	Total
Permanent Employees						
Temporary Contract (Specific task or Fixed term)						
Casual workers						
Total						
4. How many hours per week your employees usually work <input type="text"/>						
5. Size of establishment by number of employees						
1 - 4 Employees.....1	<input type="checkbox"/>					
5 - 9 Employees.....2	<input type="checkbox"/>					
10 - 49 Employees.....3	<input type="checkbox"/>					
50+ Employees.....4	<input type="checkbox"/>					
6. Ownership						
Central Government.....1	<input type="checkbox"/>					
Local Government.....2	<input type="checkbox"/>					
Parastatal Organisations.....3	<input type="checkbox"/>					
Partnership - Government with Private.....4	<input type="checkbox"/>					
Partnership - Private with Private.....5	<input type="checkbox"/>					
Private Citizen (Tanzanian).....6	<input type="checkbox"/>					
Private Non Citizen.....7	<input type="checkbox"/>					
NGOs.....8	<input type="checkbox"/>					
Cooperative unions.....9	<input type="checkbox"/>					
International Organizations.....10	<input type="checkbox"/>					
Faith based Organisations.....11	<input type="checkbox"/>					
7: Economic Activity of the Establishment						
7.1: What is the Main economic activity of the establishment (WRITE IN FULL)				ISIC Code		
<input type="text"/>				<input type="text"/>		
7.2: What is Secondary economic activity of the establishment (WRITE IN FULL)				ISIC Code		
<input type="text"/>				<input type="text"/>		

SECTION C: EMPLOYMENT AND EARNINGS AS AT 30 JUNE 2024				
C1: EMPLOYEES WITH PERMANENT CONTRACT				
(i) Tanzania Citizens Employees				
Sex	Number of Employees with Permanent Contract as on 30th June 2024	Gross Earnings as on June, 2024 (TZS)		Basic Salary as on June 2024
Male	01	02		03
Female	04	05		06
Total	07	08		09
(ii) Non Tanzanian's Citizens Employees				
Sex	Number of Employees with Permanent Contract as on 30th June 2024	Gross Earnings as on June, 2024 (TZS)		Basic Salary as on June 2024
Male	10	11		12
Female	13	14		15
Total	16	17		18
C2: EMPLOYEES WITH TEMPORARY CONTRACT(Specific & Fixed term)				
(i) Tanzanian's Citizen Employees				
Sex	Number of Employees with Permanent Contract as on 30th June 2024	Gross Earnings as on June, 2024 (TZS)		Basic Salary as on June 2024
Male	01	02		03
Female	04	05		06
Total	07	08		09
(ii) Non Tanzanian's Citizens Employees				
Sex	Number of Employees with Permanent Contract as on 30th June 2024	Gross Earnings as on June, 2024 (TZS)		Basic Salary as on June 2024
Male	10	11		12
Female	13	14		15
Total	16	17		18

SECTION D: WAGE RATES FOR TANZANIAN CITIZENS					
(i) Employees with Permanent Contract					
Income Groups	Male		Female		Total
Under 140,000/=	01		02		03
140,000/= to 199,999/=	04		05		06
200,000/= to 299,999/=	07		08		09
300,000/= to 399,999/=	10		11		12
400,000/= to 499,999/=	13		14		15
500,000/= to 599,999/=	16		17		18
600,000/= to 699,999/=	19		20		21
700,000/= and Over	22		23		24
TOTAL	25		26		27
(ii) Employees with Temporary Contract (Specific & Fixed term)					
Income Groups	Male		Female		Total
Under 140,000/=	28		29		30
140,000/= to 199,999/=	31		32		33
200,000/= to 299,999/=	34		35		36
300,000/= to 399,999/=	37		38		39
400,000/= to 499,999/=	40		41		42
500,000/= to 599,999/=	43		44		45
600,000/= to 699,999/=	46		47		48
700,000/= and Over	49		50		51
TOTAL	52		53		54

SECTION E: EMPLOYEES CATEGORY (CARDE)							
i) Employees with Permanent Contract							
Carde	Tanzanian Citizens				Non-Tanzanian Citizens		
		Male	Female		Male	Female	
Legislators, administrators and managers	01	11		21	31		
Professionals	02	12		22	32		
Technicians and Associate Professionals	03	13		23	33		
Clerks	04	14		24	34		
Service workers and shop sales workers	05	15		25	35		
Skilled Agricultural and Fishery Workers	06	16		26	36		
Craft and related workers	07	17		27	37		
Plant and Machine Operators and Assemblers	08	18		28	38		
Elementary occupations	09	19		29	39		
Total	10	20		30	40		
<i>NOTE: Total number of employees should be the same as Section C(i)</i>							
ii) Employees with Temporary Contract (Specific & Fixed term)							
Carde	Tanzanian Citizens				Non-Tanzanian Citizens		
		Male	Female		Male	Female	
Legislators, administrators and managers	41	51		61	71		
Professionals	42	52		62	72		
Technicians and Associate Professionals	43	53		63	73		
Clerks	44	54		64	74		
Service workers and shop sales workers	45	55		65	75		
Skilled Agricultural and Fishery Workers	46	56		66	76		
Craft and related workers	47	57		67	77		
Plant and Machine Operators and Assemblers	48	58		68	78		
Elementary occupations	49	59		69	79		
Total	50	60		70	80		
<i>NOTE: Total number of employees should be the same as Section C(ii)</i>							
iii) Please, list all specific skills needed in your institutions, _____							

SECTION F: CASUAL WORKERS				
Sex	Number of Casual Workers Employed as on 30th June 2024	Total Person - Days Worked During June, 2024	Total Cash Earnings for the Month of June 2024	Monthly Average Earnings for the Month of June, 2024
(a)	(b)	(c)	(d)	(e) = (d)/(b)
Male	01	02	03	4
Female	05	06	07	8
Total	09	10	11	12

SECTION G: OTHER BENEFITS PAID TO EMPLOYEES (July 2023 to June 2024).						
Type of Benefit	Employees with Permanent Contract		Employees with Temporary Contract (Specific & Fixed term)		Casual Employees	
	Amount Paid (TZS)		Amount Paid (TZS)		Amount Paid (TZS)	
(a) Food and refreshment allowance	01		02		03	
(b) Paid Leave	04		05		06	
(c.) Housing allowance	07		08		09	
(d) Transport allowance	10		11		12	
(e) ZSSF, NSSF and PSSF	13		14		15	
(f) Over time (O.T)	16		17		18	
(g) Outfit allowance / Uniform allowance	19		20		21	
(h) Responsibility allowance	22		23		24	
(i) Risk allowance	25		26		27	
(j) Medical allowance	28		29		30	
(k) Telephone allowance	31		32		33	
(l) Electricity allowance	34		35		36	
(m) Others(specify).....	37		38		39	

SECTION H: OCCUPATIONAL INJURY AND DISEASES						
(i) Occupational Injuries and Diseases (fatal and non-fatal) at Work Place (July 2023 to June 2024)						
Occupational Injury Indicator	Employees with Permanent Contract		Employees with Temporary Contract (Specific & Fixed term)		Casual employee	
	Male	Female	Male	Female	Male	Female
(a) Number of fatal occupational injuries						
(b) Number of non-fatal occupational injuries						
(c) Number of fatal occupational diseases						
(d) Number of non-fatal occupational diseases						
(e) Number of occupational injuries/diseases who received compensation						

SECTION I: NUMBER OF NEWLY RECRUITED EMPLOYEES FROM 1st JULY, 2023 to 30th JUNE, 2024										
1. Occupation Title (WRITE IN FULL) Example: Accountant Secondary School Teacher, Etc	(TASCO CODE)	2. Highest Level of Education Attained Doctor of Philosophy (PhD).....1 Master Degree.....2 First Degree/Advanced Diploma.....3 Ordinary Diploma.....4 Certificate.....5 Vocational Training.....6 Secondary Education.....7 Primary Education.....8 Never attended school.....9	3. Main Field of Study (WRITE IN FULL) Example:Secondary Education, Welding, Accountant.	(SUBJECT OF TRAINING CODE)	4. Citizenship Tanzania.....1 Kenya.....2 Uganda.....3 Burundi.....4 Rwanda.....5 South sudan.....6 DRC.....7 Other Countries.....8	5. Reasons for Recruiting New Employees New Position.....1 Replacement.....2 Other (Specify).....3	6. Employment Contract Permanent contract.....1 Specific task contract.....2 Fixed term contract.....3	7. Starting Basic Salary /Wage per month (TZS)	8. Number of Employees by Sex	
									Male	Female
1										
2										
3										
4										
5										
6										
7										
8										
9										
#										

SECTION J: CURRENT JOB VACANCIES (AS OF 30th June 2024)									
1. Type of Occupation Available as of 30th June, 2024 (WRITE IN FULL) Example Accountant, Secondary school teacher)	(TASCO CODE)	2. Number of vacancies available	3. Required level of education Doctor of Philosophy (PhD).....1 Master Degree.....2 First Degree/Advanced Diploma.....3 Ordinary Diploma.....4 Certificate.....5 Vocation Training.....6 Secondary Education.....7 Primary Education.....8 No education Required.....9	4. Required Field of Study (WRITE IN FULL) Example: Statistics; Secondary School teacher, Accountant.	(SUBJECT OF TRAINING CODE)	5. Reasons for Existing Post/Vacancies Lack of Local Professionals.....1 Lack of Employment Permit.....2 Financial Constran.....3 Migration/Resign or Terminated.....4 Retirement/Death.....5 New Vacancy.....6 Other (Specify).....7	6. Required work experience Not required.....1 1 to 2 years.....2 3 to 4 years.....3 5 years and above.....4	7. Sex Preference	
								Male.....1	Female.....2
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

K: FUTURE JOB VACANCIES IN THE NEXT THREE YEARS									
1. Occupation Title				2. Number of Vacancies					
(WRITE IN FULL)				TASCO CODE					
Example: Accountant; Secondary School Teacher				2024/25		2025/26		2026/27	
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									

SECTION L: NUMBER OF EMPLOYEES DROPPED OUT FROM THE ESTABLISHMENT FROM JULY 2023 TO JUNE 2024			
1. Number of Employees Dropped out from the Establishment by Sex and Reasons for leaving the Establishment.			
Reasons for Leave the Establishment	Male	Female	
(a) Retired Employees	01	08	
(b) Terminated	02	09	
(c) Resigned	03	10	
(d) Death	04	11	
(e) Transfer	05	12	
(f) End of Contract	06	13	
(g) Other (Specify)	07	14	

This section must be filled by a person who has sufficient knowledge about the interviewed establishment for further clarification

GIVE YOUR OPINION IF ANY

Name.....

Phone Number.....

Signature.....

Date.....

THANKS FOR YOUR COOPERATION